



## **Broadcast Engineering Consultants India Limited**

**(A Government of India Enterprise)**

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Broadcast Engineering Consultants India Limited (BECIL) has been engaged as a Delivery Partner by the Press Information Bureau, New Delhi to design, set up and operationalise the 'Main Press Centre' and Press operations of Main Press Centre (MPC) and Venue Media Centres (VMC) for the forthcoming 'Commonwealth Games 2010' scheduled to be held in New Delhi. For this, BECIL requires the services of following professionals on contractual engagement basis:

### **1. Press Manager (MPC Planning):**

#### **a) Qualifications:**

- i) MBA/Post Graduate/PG Diploma, preferably in Mass communication /Media / Management/Sports
- ii) At least 3 -5 years of experience in management preferably experience of working with media and knowledge of sports.

#### **b) Functions :**

- i) Overall planning and execution of operations of MPC

#### **c) Number of Posts : 5 ( 1 immediately )**

#### **d) Consolidated Fee: Rs. One lakh per month.**

### **2. Photo Manager (MPC) :**

#### **a) Qualifications:**

- i) Graduation with/Technical qualification preferably in photo/Diploma in photography/experience of 3 years in Photo Journalism
- ii) Experience of covering sports events preferred.

#### **b) Functions :**

- i) Overall Management of photo press at MPC, coordination with other functional areas.

#### **c) Number of Posts : 4**

#### **d) Consolidated Fee: Rs. Seventy five thousand per month.**

### **3. Press Conference Manager:**

#### **a) Qualifications:**

- i) MBA/Post Graduate/PG Diploma, preferably in Mass communication/Media/ Management/Event Management/Sports.
- ii) 2-3 years experience preferably in Event Management/Media Management/Sports Management/ Press Conferences

#### **b) Functions :**

- i) Organizing press conferences.
- c) **Number of Posts : 6**
- d) **Consolidated Fee: Rs. Seventy five thousand per month.**
- 4. Venue Cluster Manager:**
  - a) **Qualifications:**
    - i) MBA/Post Graduate/PG Diploma, preferably in Mass Communication/Media/Management/Event Management /Sports.
    - ii) At least 2-3 years of experience in managerial capacity preferably in Media organization.
  - b) **Functions :**
    - i) Responsible for overall supervision of the operations of assigned cluster of venue and management of venue press team, coordination of staff and operation within VMC.
  - c) **Number of Posts : 10 (1 immediately)**
  - d) **Consolidated Fee: Rs. Seventy thousand per month.**
- 5. Press Release Supervisor :**
  - a) **Qualifications:**
    - i) Post Graduate/PG Diploma, preferably in Mass communication/Media /Management/Journalism.
    - ii) 1-2 year experience preferably in Journalism/Creative Writing/Editorial.
  - b) **Functions :**
    - i) Preparing and releasing press releases. consistent with the media policy and protocol.
  - c) **Number of Posts : 18**
  - d) **Consolidated Fee: Rs. Fifty thousand per month.**
- 6. Desk Manager:**
  - a) **Qualifications:**
    - i) MBA/Post Graduate/PG Diploma, preferably in Mass communication /Media Management/ Hospitality Management/ Event Management.
    - ii) At least One year experience preferably in Event Management / Protocol/ Hospitality/Managing Front offices/exhibitions.
  - b) **Functions :**
    - ii) Assisting the Press Manager/Photo Manager and management of specialized information & help desks.
  - c) **Number of Posts : 20**

d) **Consolidated Fee: Rs. Forty thousand per month.**

**7. Venue Media Manager:**

**a) Qualifications:**

- i) MBA/Post Graduate/PG Diploma, preferably in Mass communication/Media/Management/Sports.
- ii) At least 2-3 years of experience in management, preferably in media and knowledge of sports.

**b) Functions :**

- i) Managing the Operations Centre for the venue, monitoring radio talk, ensuring prompt resolution of any emerging issue.

c) **Number of Posts : 36**

d) **Consolidated Fee: Rs. Sixty thousand per month.**

**8. Press Manager (VMC):**

**a) Qualifications:**

- i) MBA/Post Graduate/PG Diploma, preferably in Mass communication/Media/Management/Sports.
- ii) At least 2-3 year of experience in management preferably in media and knowledge of sports.

**b) Functions :**

- i) Managing the Operations Centre for the venue, monitoring radio talk, co-coordinating & ensuring prompt resolution of any emerging issue.

c) **Number of Posts : 36**

d) **Consolidated Fee: Rs. Sixty thousand per month.**

**9. Photo Manager (VMC):**

**a) Qualifications:**

- i) Graduation with/Technical qualification preferably in photo/Diploma in photography / experience of 3 years in Photo Journalism
- iii) Experience of covering sports events preferred.

**b) Functions :**

- i) Planning & management execution of facilities and services for press photographers and photo positions.

c) **Number of Posts : 20 (1 immediately )**

d) **Consolidated Fee: Rs. Sixty thousand per month.**

**10. Assistant Manager:**

**a) Qualifications:**

- i) MBA/Post Graduate / PG Diploma, preferably in Mass communication /Media/ Management/Sports.
- ii) At least 2years of experience in Managerial capacity preferably in Media Management/ Sports Management/Event Management

**b) Functions :**

- i) Assisting the Press Manager on all aspects of operations

**c) Number of Posts : 33 (6 immediately )**

**d) Consolidated Fee: Rs. fifty thousand per month.**

**11. Mixed Zone Supervisors:**

**a) Qualifications:**

- i) MBA/Post Graduate/PG Diploma in Mass Communication/Media/Management/Event Management.
- ii) One year experience preferably in Event Management/Sports Management/ Exhibitions Management/Media Management.

**b) Functions :**

- i) Arranging after event interaction of media persons with athletes.

**c) Number of Posts : 36 (1 immediately)**

**d) Consolidated Fee: Rs. forty thousand per month.**

**12. Tribune Supervisors:**

**a) Qualifications:**

- i) MBA/Post Graduate/PG Diploma in Mass Communication/Media/Management/Event Management.
- ii) One year experience preferably in Media Management/Position Management/Event Management.

**b) Functions :**

- i) Management of press tribunes, placement and labeling of positions of rate card items and delivery of printed start list and results to journalist

**c) Number of Posts : 36 (1 immediately)**

**d) Consolidated Fee: Rs. forty thousand per month.**

**13. Photo Supervisors:**

**a) Qualifications:**

- i) Graduation with/Technical qualification preferably in Photo/Diploma in photography/experience of 3 years in Photo Journalism.
- ii) Experience of covering sports events preferred.

**b) Functions :**

- i) To work with photo manager in management of photo positions and venue services for photographers

**c) Number of Posts : 16 (2 immediately)**

**d) Consolidated Fee: Rs. 40,000/- per month.**

**14. Press Conference Supervisors:**

**a) Qualifications:**

- i) MBA/Post Graduate/PG Diploma in Mass Communication/Media/Management/Event Management.
- ii) 1-2 Experience preferably in Event Management/Media Management/Sports Management/Press Conferences.

**b) Functions :**

- i) Organizing & managing press conferences.

**c) Number of Posts : 36 (1 immediately)**

**d) Consolidated Fee: Rs. Forty thousand per month.**

**Past experience of management of media/international sports events and interaction with electronic media channels will be preferred.**

**The educational/professional qualifications and experience requirements shall be relaxable in case of candidates found otherwise suitable.**

**Candidates can apply for more than one positions, each position requires a separate application/registration for the candidate to be considered.**

**The contractual engagement shall be till the end of Commonwealth Games 2010.**

Application form may be obtained from BECIL Project Office or downloaded from our website [www.becil.com](http://www.becil.com). Completed form along with CV, copies of educational/ experience certificates and registration fee of Rs. 200 (Rupees Two Hundred only) payable by cash or by demand draft drawn in favour of Broadcast Engineering Consultants India Limited payable at New Delhi may be submitted at our project office at Noida. The deployment of professionals shall be in phases and the deployment for the first phase shall be carried out by March 12, 2010. The applications however shall continue to be received for selection in subsequent phases on basis of this advertisement.