

NO.F.14015/1/2006-PRS
Government of India
Press Information Bureau

New Delhi-1, Dated 17.12.2007

Notice Inviting Tender for
"Supply and Installation of retransfer Printer and Software
for ID Card printing"

Sealed quotations subscribing "Quotation for supply and installation of **retansfer Printer and Software for ID card printing** are invited from Authorized Vendors by the Press Information Bureau, Shastri Bhawan, New Delhi. Sealed quotations may be addressed to Sh. S.M. Khan, Additional Director General, Press Information Bureau, Room No.102, Shastri Bhawan, New Delhi and must reach him by **1.00 P.M.** on or before **18th December 2007**. The quotations will be opened immediately thereafter in the presence of those tenderers who wish to be present. The terms and conditions are as follows:-

Terms and Conditions:

1. Prices should be all Inclusive: The Prices should be inclusive of all taxes, duties, levies, packing, transport, octroi, installation, sales tax, vat & any other charges at the delivery location. However, reduction, if any, in the statutory duties at the time of supply should be passed on to the purchaser. No Form C or D etc. shall be furnished.
2. Delivery Period and Location: Delivery should be made at the following address within 10 calendar days of placement of Supply/Purchase order:

Press Information Bureau
"A" Wing, Shastri Bhawan,
New Delhi-110001.

3. Payment: 90% payment shall be released after installation and satisfactory performance of all the equipments for one week. The balance 10% payment shall be released after satisfactory performance of the equipments during the warranty period or on furnishing of an unconditional irrevocable performance back guarantee for 10% value of packages valid for the warranty period.

4. **Packaging The Quotations:** Every supplier must provide two sealed envelopes. One envelope should contain the EMD and other envelope should contain the quotation, brochures etc.
5. **EMD :** Earnest Money Deposit (EMD) amount @2% of total value in the form of DD/Bankers Cheque drawn in favour of PAO, Ministry of Information & Broadcasting, Press Information Bureau, payable at New Delhi shall accompany the sealed quotations. **Bids not accompanied with EMD shall be summarily rejected and will be returned un-opened.**
6. **Validity Period :** The rate quoted should be valid upto three months from the date of opening of quotations. No increase in rates will be allowed during the validity period. Vendor should agree to accept additional purchase order for any of quoted items within validity period of quotation at the same quoted prices & other terms and conditions in any quantity.
7. **Authorised Dealers Only :** Only Authorised Dealers, vendors and resellers are qualified for participating in this tender. A certificate from the Principals/manufacturers to this effect is required to be enclosed with the quotation.
8. **Warranty Period :** The supplier must provide comprehensive onsite warranty for a period of three years from the date of commissioning of the equipments to the satisfaction of PIB. The warranty cover should include all items.
9. **Entire package is required to be quoted :** Partly quoted packages are liable to be rejected.
10. **Brochures :** Latest Brochures of all the Equipments & Software's of relevant specification must accompany the quotations. All parts, accessories, services and extra additional items for sales promotion schemes as mentioned in the brochures must be supplied without any extra charges.
11. **Proof of supplies to Govt. Departments:** Suppliers may furnish proof of supplies made, if any, to Ministries/Departments of State/Central Government with complete address and telephone numbers.
12. **Late Quotations :** Quotations received late will not be considered and these will be returned un-opened.

13. Right to Reject: PIB has the right to reject any of all quotations without assigning any reason or place purchase order on any supplier.
14. No cutting / overwriting is allowed in the quotations.

In the event of any dispute, decision of the Additional Director General (PF), PIB shall be final and binding to all parties.



(S.M. KHAN)

Additional Director General (PF)
Tele: 2338 1075