

F. No.D-35013/4/2007-E&GS(Tpt.)
GOVERNMENT OF INDIA
PRESS INFORMATION BUREAU

Tender Notice

Subject:- Hiring of Taxies for Press Information Bureau - Calling of quotations- Reg.

Sealed tenders are invited from the reputed Tour and Travel Agencies for preparing a panel for hiring of Taxies for the official use for the Press Information Bureau, Ministry of I&B, Shastri Bhavan, New Delhi. All companies if they wish to be on the panel, will have to agree to the lowest bidder's rate. The cars to be provided should not be more than one year old and should not have run more than 20,000 Kms. as on the date of hiring by the Department. The drivers and vehicles should be earmarked for PIB as the office is located in a security zone. The drivers should have a proper licence issued by the State Transport Authority. The qualification of the drivers should be at least Sr. Secondary School Examination (12th Pass). The drivers should have Cell Phones with them. They should be in proper uniform with name badge.

2. The firms should be located within 6 kms. radius of Shastri Bhawan. They should have at least three years of experience in the tour and travel business with at least 10 vehicles with them. At least 5-6 dedicated vehicles and Drivers have to be earmarked for PIB. The copies of the drivers' licence and Registration Certificates should be deposited with PIB. The taxis should have proper DLY taxi number plates and should be registered as transport vehicles. Change of drivers and vehicles will be allowed only in exceptional circumstances. The vehicles must be available at any time/any day, as desired by the officers. These vehicles are to be used by the senior officers of Press Information Bureau. The taxis are required to ply in the NCT region and should have proper authorization. The firm should ensure that all the necessary documents (Registration Certificate, Insurance papers, PUC Certificate, etc.) are available with the drivers.

3. The bidders must have annual turnover of at least Rs.5 lakhs for each of the last three years in the business of providing taxies. Preference will be given to taxi operators who have experience of providing such service and have current contract of providing regular cars to Government offices/PSUs. Documentary evidence in support of the same is to be enclosed.

4. **The quotation should be in the following pattern.**

a) Daily charges(80 kms. & 8 hrs) Non A/c		A/C Ikon
b) Daily charges(40 kms. & 4 hrs)	-do-	-do-
c) Rate for extra km.	-do-	-do-
d) Rate for extra hour	-do-	-do-

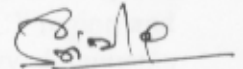
....2/-

The rates quoted should be inclusive of all taxes, levies etc. and will be valid for one year.

5. The firms may submit their sealed bids superscribed "**Quotation of Hiring of Taxis**" and addressed to **Deputy Director (Admn.-E&GS), Press Information Bureau, in Room No. 716, 'A' Wing, Shastri Bhawan, New Delhi**. The bid is to be accompanied by an earnest money deposit of **Rs. 25,000/- (Rs. twenty five thousand only)** in the form of **Demand Draft** in favour of **DDO, Press Information Bureau, Shastri Bhawan, New Delhi**. The tender without earnest money shall not be accepted. The earnest money of the successful bidder will be released only after the contract has been terminated.

6. Sealed tenders must be submitted latest by 03-08-2007 (up to 3.00PM). The tenders will be opened immediately thereafter in the presence of tenders who wish to be present. The tenders will be submitted in two parts – the technical bid and the financial bid. The financial bid will be opened after a Committee constituted by PIB checks the conditions of the cars, which are to be deployed with PIB before the contract is awarded. The cars, which are to be deployed with PIB, should be available for inspection. Those agencies whose financial bid will be opened and who are willing to abide by the L-1, would be kept in a panel.

7. The Department reserves the right to reject any or all quotations without assigning any reason.



(P.K. Srivastava)
Deputy Director(Admn.)

Copy to:-

1. Sr. Technical Director NIC, with the request to arrange for posting the tender notice in PIB's web site under head 'TENDERS' immediately.