

**No. 6/7/2008-OAS
Government of India
PRESS INFORMATION BUREAU
(Office Automation Section)**

**Shastri Bhawan, New Delhi
Dated:16-1-2008**

**Notice Inviting Tender for
"Supply and Installation of Dye Sublimation Re-transfer Printer & Software".**

Sealed quotations subscribing '**Quotation for supply and Installation of Dye sublimation Re-transfer Printer & Software**' are invited from Manufacturers/ Authorized Vendors for supply and installation at Press Information Bureau, Shastri Bhawan as per the items and specifications indicated in Annex. 'A' . Sealed quotations may be addressed to Sh. Sunil Madan, Dy. Director (Admn.), Press Information Bureau, Room No. 716, 'A' Wing, Shastri Bhawan, New Delhi and must reach him by 3.30 PM on or before 28th January 2008. The quotations should be in two separate covers super - scribed "Technical Bid" & "Financial Bid".

Technical Bid shall contain **all technical details alongwith commercial terms and conditions.**
Financial Bid shall contain **item -wise price for the items mentioned in Annexure "A" and Annual Maintenance Charges after expiry of warranty period.**

2. Technical bids will be opened first in presence of Technical Committee & tenderers who wish to be present at 4.00 PM. Technical Committee, after examining the Technical Bids and demonstration of the Printer will recommend the qualifying vendors whose Financial Bids will be opened. They will be informed about date and time of opening the Financial Bids.

Terms and Conditions :

1. **Prices should be all Inclusive :** The prices should be inclusive of all taxes, duties, levies, packing, transport, octroi, installation, sales tax, vat & any other charges at the delivery location. However, reduction, if any, in the statutory duties at the time of supply should be passed on to the purchaser. No Form C or D etc. shall be furnished.
2. **Delivery Period and Location :** Delivery should be made at the following address within 7 calendar days of placement of Supply / Purchase order :

**Press Information Bureau
'A' Wing, Shastri Bhawan
New Delhi-110001**

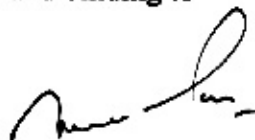
Contd:-P-2/-

3. **Payment : 90%** payment shall be released after installation and satisfactory performance of all the equipments for one week. The balance **10%** payment shall be released after satisfactory performance of the equipments during the warranty period or on furnishing of an unconditional irrevocable performance bank guarantee for 10% value of packages valid for the warranty period.
4. **EMD ; Earnest Money Deposit (EMD)** amount of Rs.7000/- in the form of DD/Bankers Cheque drawn in favour of PAO, Ministry of I&B, Press Information Bureau , payable at New Delhi shall accompany the sealed quotations. **Bids not accompanied with EMD shall be summarily rejected and will be returned un-opened.**
5. **Validity Period :** The rate quoted should be valid upto **three months** from the date of opening of quotations. No increase in rates will be allowed during the validity period. Vendor should agree to accept additional purchase order for any of quoted items within validity period of quotation at the same quoted prices & other terms and conditions in any quantity.
6. **Manufacturers/ Authorised dealers Only :** Only Manufacturers/ Authorized Dealers, vendors and resellers are qualified for participating in this tender. A certificate from the principals/manufacturers to this effect is required to be enclosed with the quotation.
7. **Warranty Period :** The supplier must provide comprehensive onsite warranty. Warranty package offered by the vendor will also be considered by the Technical Committee.
8. **Entire package is required to be quoted.** Partly quoted packages are liable to be rejected.
9. **Brochures :** Latest Brochures of all the Equipments & Software's of relevant specification must accompany the quotations. All parts, accessories, services and extra additional items for sales promotion schemes as mentioned in the brochures must be supplied without any extra charges.
10. **Training:** The supplier must provide necessary training to the staff and also help in printing first lot of cards without any extra charges.
11. **Proof of supplies to Govt. Deptts/ Other Organisations:** Suppliers must furnish proof of supplies made to Ministries/Deptts. of State/Central Government or any other organization indicating make, cost, date, etc. with complete address and telephone Nos.
12. **Late Quotations :** Quotations received late will not be considered and these will be returned un-opened.
13. **Right to Reject : PIB** has the right to reject any or all quotations without assigning any reason or to place purchase order on any supplier.

Contd:-P-3/-

14. **No cutting / overwriting** is allowed in the quotations.

In the event of any dispute, decision of the Pr. Director General , PIB. shall be final and binding to all parties.



(Sunil Madan)
Dy. Director (Admn.)
Tele:23384684

✓ **Copy to : NIC-PIB for placing the tender notice on PIB's Website.**

S.No.	Item	Unit Price including Taxes
1.	Dye Sublimation Re-transfer Printer, 300dpi Dual side Printer Support CR-80	
2.	Card Design Software For designing card, layout along with Data Base Integrity	
3.	HDP Film- 1500 images (one side)	
4.	'YMCK' Color Ribbon- 500 images (one side full color)	
5.	Plain PVC Card (CR-80) Size: (3.370" L X 2.125 W / 85.6mm L X 54mm W) Thickness: (.762mm to 1.27mm)	
6.	Signature Pad	
7.	Cleaning kit	

- Printing will be on both sides.
- Digital Signatures will be put on front and back of the card.
- It should incorporate 2 signatories located at two different places.
- The provision of printing the photos on the card should be there.
- The card design software should be able to incorporate data such as photo, digital signatures, name, card number, category, organization etc.
- Holographic/Watermark security features required. (Please mention if any other additional security can be provided)
- Open Data Base Connectivity feature required.