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MOST IMMEDIATE / BY HAND

No.1/4/2008-GS  
Government of India  
Press Information Bureau  
General Section

Shastri Bhavan  
New Delhi  
Dated:10.06.2009

To

The Director General  
D.A.V.P.  
Soochana Bhawan,  
CGO Complex,  
New Delhi

**Subject:** Notice inviting Quotations to run a canteen on lease basis in PIB, Shastri Bhavan.

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Sir,

I am directed to request you that this Bureau intends to invite quotations to run a canteen on lease basis in PIB, Shastri Bhavan. It is, therefore, requested that the enclosed advertisement may be got published immediately in the following newspapers:

1. Hindustan Times (English)
2. Navbharat Times (Hindi)

Yours faithfully,



(ARUN KUMAR)  
SECTION OFFICER  
TELE: 2338 23 02

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Copy to: Computer Cell with a request to put tender notice on PIB's Website

**No. 1/4/2008-GS**  
**PRESS INFORMATION BUREAU**  
**GOVERNMENT OF INDIA**  
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**NOTICE INVITING QUOTATIONS TO RUN A CANTEEN ON LEASE BASIS IN**  
**PIB, SHASTRI BHAVAN**

The Press Information Bureau invites bids from well- established restaurant owner/ catering services having experience of running food convene in Government Departments/ PSU's to run canteen on lease basis in Press Information Bureau located on 1st floor of 'C' Wing, Shastri Bhavan, New Delhi. For this purpose the bids should be in two sealed envelopes. One for technical bids citing the technical capability and experience and other for financial bid.

Bids in sealed cover complete in all respect along with supporting documents & EMD of Rupees Ten Thousand Only (refundable) in the form of bank draft payable to Section Officer, Cash, PIB should reach the undersigned in Room No. 716 'A' Wing, Shastri Bhavan, New Delhi-110001 latest by 3.30 PM on 02.07.09.

For further details and clarification, the bidder may visit website of PIB ([www.pib.nic.in](http://www.pib.nic.in)) or contact Section Officer (GS), PIB New Delhi during office hours at Tele. No. 2338 23 02.



**(ARUN KUMAR)**  
**SECTION OFFICER**  
**TELE: 2338 23 02**

New Delhi,  
Date: 10.06.2009

**NOTICE INVITING QUOTATIONS TO RUN A CANTEEN ON A LEASE BASIS IN  
PIB, SHASTRI BHAWAN.**

The Press Information Bureau invites bids from well established restaurant owners/catering services having experience of running canteens in Government Departments/PSU's to run a canteen on lease basis in Press Information Bureau located on 1<sup>st</sup> floor of 'C' Wing, Shastri Bhawan New Delhi during weekdays from 10 AM to 6 PM. Initially, the lease will be for a period of one year only. However, if the services are found satisfactory, the period of contract could be considered for further extension.

2. The Press Information Bureau has about 400 to 500 officers/staffs on its rolls and a number of pressmen and others visit the Bureau daily. The canteen is open to officers/staff of other Ministries/Departments housed in Shastri Bhawan. The covered area of the canteen including kitchen and seating area is around 2,600 square feet.

3. The accommodation, water and electricity will be provided free of charges for running the canteen. The cleanliness of the canteen and upkeep of the place shall be maintained by the Lessee. The canteen is required to provide good quality and hygienic snacks and lunch. The Lessee will arrange for hygienic certificate from concerned Municipal Authority. Mandatory Certificates from NDMC and others agencies concerned will also be required.

4. The contract would be awarded based on a combination of factors including the length of experience, quality of crockery, furniture and quality of eatable menu and its rate etc. for this purpose, the bids should be in two sealed envelopes. One for technical bid citing the technical capability and experience and other for financial bid. The Technical Parameters required are as under:

- (a) Details of experience of running fast food chain/departmental canteen in Government Department/PSU's along with experience certificate of at least 2 years.
- (b) Quality and number of crockery & cutlery used.
- (c) Annual Income Tax Return showing clearly income from running a fast food chain/departmental canteen.

- (d) Copy of license for running a fast food chain/departmental canteen.
- (e) Any other information as may like to be submitted by the agency/firm.

5. The financial bid should contain the rates of the items as per Annexure.

6. Interested parties who are professional in providing good quality hygienic food and catering services and have sufficient experience in this field may send their tenders along with an Earnest Money Deposit of Rs. 10,000/- (refundable) in the form of bank draft payable to Section Officer, Cash, PIB. Bids in sealed cover complete in all respect along with supporting documents and Earnest Money Deposit should reach the undersigned in Room No. 716, 'A' Wing, Shastri Bhawan, New Delhi- 110001 latest by 3.30 PM on 02/07/2009. The technical bid will be opened immediately thereafter in the presence of those bidders who wish to be present.

7. A committee will be set up to visit the shortlisted restaurants/departmental canteen to check the quality of food and hygiene before financial bid is opened. The financial bid will be opened for only those firms who qualify in the technical bid. For any clarification, Section Officer (GS), PIB may be contacted on weekdays during officer hours at Tele. Bo. 2338 2302. Late & incomplete/vague bids will not be considered at all.

8. The successful tenderer has to deposit a security of Rs. 50,000/- (Rupees fifty thousand only) pledged in favour of Deputy Director, PIB, New Delhi and shall deposit the same in the Post Office of as FD in a Nationalized Bank.

9. The Bureau reserves the right to reject any or all quotations without assigning any reason whatsoever. Even after award of the contract, if the services of the contractor are found unsatisfactory, the contract is liable to be terminated after giving one month's notice. The decision of the Press Information Bureau in the matter will be final and binding.

  
**(ARUN KUMAR)**  
**SECTION OFFICER**  
**Tele: 2338 23 02**