

BY SPEED POST

F.No.8/8/2009-GS
Government of India
Press Information

New Delhi, Dated October 6th, 2009

To

Subject:- Rate Contract for dry cleaning/washing of woolen Carpets, Sofa sets, Cushioned Chairs, curtain, blinds etc. in Press Information Bureau.

Dear Sir,

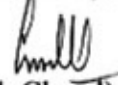
I am directed to invite quotation for the dry cleaning/washing of woolen Carpets, Sofa sets, Cushioned Chairs, curtain, blinds etc. as per list attached, for a period of one year on the terms and conditions mentioned below. In case you are interested in undertaking the job, please submit your quotation in sealed cover to the undersigned in Room No.716, A, Wing, Shastri Bhawan, New Delhi latest by 26.10.2009 at 3.00 p.m. positively. The quotations will be opened on the same day at 3.30 p.m. in the same room in the presence of the tenderers who wish to be present. The outer cover should be super scribed "Quotation for dry cleaning" in bold words.

2. The terms and conditions on which the work will be entrusted to the successful tenderer will be as follows:-

- i) the successful tenderer will be required to do the work for one year from the date of award of contract.
- ii) the work which is not possible to carry out in the office premises will be allowed to be done outside and no extra charges would be paid for that.
- iii) the successful tenderer will be required to furnish a "security deposit" amounting to Rs.5000/-(Rupees Five thousand only) in the form of commercial bank FDR/ bank guarantee. It will be refunded only on satisfactory completion of the contract;
- iv) Rates offered in the tender will not be enhanced during the currency of contract;
- v) No advance payment will be made in any case;
- vi) The successful tenderer or his representative will have to report to the Section Officer, General Section twice in a week on working days for collecting orders for dry cleaning etc.

3. The contract can be terminated summarily by this Bureau at any time without assigning any reason. In this connection the decision of the undersigned shall be final and binding upon the contractor. The undersigned reserve the right to reject any or all quotation, in full or in part without assigning any reason thereof.

Yours faithfully,



(Girish Chand)
Deputy Director (Admn)
Tel: 2338 46 84

Copy to:-

✓ NIC – for posting on PIB's website.

List of Items

Dry-cleaning

Sr. No. Name of item

- | | |
|-------------------------------|------------|
| 1. Woolen carpets | per sq.ft. |
| 2. Sofa set per seat (Single) | per seat |
| 3. Cushioned chair | -do- |
| 4. Revolving chair (Raxene) | each |
| 5. Visitor chair | -do- |
| 6. Vertical blinds (fabric) | per strip |
| 7. Vertical blinds (Metal) | per strip |

Washing

- | | |
|--|-------------|
| 1. Chair cover | each |
| 2. Revolving chair (tapestry) | each |
| 3. Sofa cushion cover | -do- |
| 4. Curtain with lining single panel | each |
| 5. Curtain with lining Double panel | each |
| 6. Curtain without lining single panel | each |
| 7. Cotton Carpet | per sq. ft. |
| 8. Sofa loose cover | each |
| 9. Towel small | each |
| 10. Towel Big | each |
| 11. Curtain 5' x 4' | per panel |
| 12. Curtain 7' x 3' | per panel |
| 13. Bed Sheet | each |
| 14. Car Seat cover | each |

REPAIRING CHARGES

- | | |
|--|-----------------|
| 1. Woolen carpet | per sq. ft. |
| 2. Cutting carpet | per running ft. |
| 3. Re-laying of Woolen carpet | per sq. ft. |
| 4. Fixing of old woolen carpet with material | per sq. ft. |