

No.2/6/2009-OAS  
Government of India  
PRESS INFORMATION BUREAU  
(Office Automation Section)

Shastri Bhawan, New Delhi  
Dated: 16-2-2009

Tender Notice

"Supply of consumable items for computers/printers etc."

Sealed quotations subscribing 'Quotation for supply of consumable items for Computers/Printers etc.' are invited from Authorized Dealers of M/s Hewlett Packard India Sales Pvt. Ltd. & M/s Samsung India for supply of consumable items for computers/printers etc. at Press Information Bureau, Shastri Bhawan as per the items and specifications indicated in Annex - I. Sealed quotations may be addressed to Sh. Girish Chand, Dy. Director (Admn.), Press Information Bureau, Room No. 716, 'A' Wing, Shastri Bhawan, New Delhi and must reach him by 3.30 PM on or before 27<sup>th</sup> February, 2009. The quotations will be opened immediately thereafter in the presence of those tenderers who wish to be present. The terms and conditions are as follows :


Terms and Conditions :

- 1. Delivery Period and Location :** Delivery should be made at the following address within 2 calendar days of placement of Supply / Purchase order :

Press Information Bureau  
'A' Wing, Shastri Bhawan  
New Delhi-110001

4. **EMD :** Earnest Money Deposit (EMD) amount Rs. 5000/- (Rs. five thousand only) in the form of DD/Bankers Cheque drawn in favour of DDO, Ministry of I&B, Press Information Bureau, payable at New Delhi shall accompany the sealed quotations. **Bids not accompanied with EMD shall be summarily rejected and will be returned unopened.**
5. **Bank Guarantee :** The Firm whose quotation is finally accepted shall have to deposit a sum of Rs.20,000/- (Rs. Twenty thousand only) in the form of Bank Guarantee or fixed deposit pledged in favour of DDO, Press Information Bureau, New Delhi, as security. The earnest money shall be returned to the successful and unsuccessful bidder after the finalisation of the tender. The security deposit will be released after satisfactory completion of the contract.

Contd:- P-2/-

  
श्री: चन्द्र/ GIRISH CHAND  
उप निदेशक (माध्यम व संचार)  
Dy Director (Media & Communications)  
प्रेस सूचना ब्यूरो  
Press Information Bureau  
नयाँ दिल्ली/ Govt. of India  
New Delhi

**4. Validity Period :** The rate quoted should be valid for one year from the date of signing of agreement. No increase in rates will be allowed during the validity period.

**5. Authorised dealers Only :** Only Authorized Dealers, vendors and resellers of M/s Hewlett Packard India Sales Pvt. Ltd. (for HP consumables) and M/s Samsung India (for Samsung consumables) are qualified for participating in this tender. A certificate from the principals/manufacturers to this effect is required to be enclosed with the quotation.

**6. Undertaking :** An undertaking in respect of owing all the responsibility about genuineness of the items must accompany the quotation.

**7. Late Quotations :** Quotations received late will not be considered and these will be returned un-opened.

**8. Right to Reject :** PIB has the right to reject any or all quotations without assigning any reason or to place purchase order on any supplier.

**9. No cutting / overwriting** is allowed in the quotations.

**In the event of any dispute, decision of the Dy. Director General (OAS), PIB. shall be final and binding to all parties.**



**(Girish Chand)**  
**Dy. Director (Admn.)**  
**Tele:23384684**

गिरिश चंद / GIRISH CHAND  
उप निदेशक (संचार एवं संचार)  
Dy. Director (Med & Communications)  
प्रकाश सूचना कार्यालय  
Press Information Bureau  
भारत सरकार / Govt. of India  
नई दिल्ली / New Delhi

